# Kofax ControlSuite

# PRINT, CAPTURE AND WORK LIKE TOMORROW

The digital age requires a new way of working: secure, govern and manage your documents with unified printing, document capture and workflow process automation.

Kofax ControlSuite, a solution within the company's Intelligent Automation platform, speeds office worker productivity, minimizes security breaches, and reduces compliance costs with the most intelligent, integrated, and innovative print and capture feature set.

Your organization can leverage these integrated capabilities to adapt to the rapidly changing landscape of increased demand for information access combined with the increased threats to that information.

Kofax ControlSuite is designed to equip organizations with a new way to engage like the digital workforce of tomorrow and navigate the landscape of cyber-attacks, toughening privacy regulations and increasingly mobile workforces.



# **HOW DOES KOFAX CONTROLSUITE WORK?**

Kofax ControlSuite is a single, integrated, easy-to-manage solution that can be configured to automate a wide range of document- and information-dependent tasks. Kofax ControlSuite core business functions include:

#### Security

Manage, secure, and govern your documents through unified printing, scanning, and automated workflows.

#### **Productivity**

Ensure documents get to all the right people at the right time, every time, through the right workflows and processes.

# Compliance

Automatically generate audit trails that track your documents wherever they go.





## PRODUCT SUMMARY



## **KEY CAPABILITIES**

- Document security
- Document workflow automation
- Mobile workflow automation
- Scanning and document routing
- Business system connectors
- Document conversion
- Document and print stream transformation
- Print cost avoidance and reduction
- Print accountability and auditing
- Cloud support



#### **BENEFITS OF KOFAX CONTROLSUITE**

Kofax ControlSuite is an innovative, adaptable enterprise software solution within the Kofax Intelligent Automation platform that integrates best-in-class document capture, print management and output management capabilities to deliver key benefits in support of digital transformation initiatives, including:

Securing your business information to prevent unauthorized use, and maintain the organization's reputation and customer trust.

#### Increasing the productivity and efficiency of your workforce

by enhancing and enriching information quality and detail, while simultaneously reducing errors and redundant manual tasks associated with managing and processing documents and information.

Ensuring that your operational processes remain compliant

by automatically applying consistent business rules and tracking the movement and use of documents and information.



# **KOFAX CONTROLSUITE CORE SERVICES**

Kofax ControlSuite combines "best-in-class" print management, document capture and output management capabilities to apply security controls, track and monitor compliance policies, and automate document collection, processing, routing and storage tasks. Each set of capabilities is enabled as a collection of sharable services that can be initiated at virtually any step in the workflow, including steps that begin as printing tasks, scanning, email receipt, system output streams or data exports, and many more.

The following are some key capabilities:

#### **Print Management Services**

- Unified authentication (MFP and mobile)
- Secure print release
- Usage tracking and auditing

#### **Capture Services**

- Multichannel capture integration (mobile, MFP, desktop,
- OCR conversion
- System-to-system connectors

#### **Output Management Services**

- Information monitoring
- Information redaction
- Secure document quarantine and release

WORK LIKE TOMORROW!



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